



## Broker Application

Broker shall satisfy the following requirements prior to being added to InSource Financial Services, LLC’s Approved Broker Database

- 1) The realtor must complete and return the realtor application packet to InSource Financial Services, LLC. Incomplete applications will not be considered.
- 2) Attach a copy of a real estate license in order to show the realtor is currently licensed and in compliance with all applicable state laws. Any applications that are accompanied by an expired license will not be considered.
- 3) Provide a copy of your resume.
- 4) The realtor shall have and maintain access to a local Multiple Listing Service while providing services to InSource Financial Services, LLC. If Multiple Listing Services are not available in your market place please attach a detailed description of your typical marketing plan and advertising practices
- 5) The realtor must provide a copy of their E&O Policy and a completed W-9 Tax Form.
- 6) The realtor must supply three (3) references.
- 7) The realtor shall provide a map highlighting the geographical areas in which the realtor is able to complete Broker Price Opinions and market properties. This map should be accompanied by a list of the City Names and Zip Codes included in the realtor’s coverage area.
- 8) The realtor must have and maintain access to a local Multiple Listing Service to correspond with any and all cities that are included in their stated coverage area.
- 9) Please complete the following information and email completed package to: [Brokers@InSourceFS.com](mailto:Brokers@InSourceFS.com)

**Realtor Name:** \_\_\_\_\_

**License#:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Exp Date:** \_\_\_\_\_

**List the Multiple Listing Services you are affiliated with:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References:** Please supply three (3) references, and includes the type of work and the last date work was completed for the reference.

<u>Company</u>	<u>Contact</u>	<u>Phone</u>	<u>Type</u>	<u>Date</u>
1) _____	_____	_____	_____	_____
2) _____	_____	_____	_____	_____
3) _____	_____	_____	_____	_____

**Geographical Coverage:** InSource Financial Services, LLC requires that the realtor provide the geographical coverage area documentation as detailed in item number 8 above.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_